

## **Member Development Programme**

# May – December 2017

## Member development activities are shown in Blue

(Formal Committee meetings are shown in red)

## MAY 2017

| Monday   | Tuesday   | Wednesday   | Thursday  | Friday  |
|--|---|---|---|---|
|  |   |   | 4   | 5   |
|  |   |   |   |   |
| 8<br>10:00-16:00<br>Members Drop in Induction<br>(Democratic Services)<br>Committee Room 2/3   | 9<br>10:00-16:00<br><b>Members Drop in Induction</b><br>(Democratic Services)<br>Committee Room 2/3                       | 10<br>14:00 – 17:00<br><b>Role of Committees and</b><br><b>Scrutiny (1)</b><br>(Democratic Services)<br>Council Chamber | 11<br>10:00 – 13:00<br>Overview of the Authority –<br>Structures and Services (1)<br>(Chief Executive)<br>Council Chamber                                 | 12  |
| 15<br>10:00 – 13:00<br>Role of Committees and<br>Scrutiny (2)<br>(Democratic Services)<br>Council Chamber<br>14:00 – 17:00<br>Introduction to Local<br>Government &Code of<br>Conduct<br>(Monitoring Officer)<br>Council Chamber | 16<br>14:00 – 17:00<br>Overview of the Authority –<br>Structures and Services (2)<br>(Chief Executive)<br>Council Chamber | 17<br>14:00<br>Annual Meeting of Council<br>Council Chamber   | <b>18</b><br>10:00 – 13:00<br><b>Introduction to Local</b><br><b>Government &amp;Code of</b><br><b>Conduct</b><br>(Monitoring Officer)<br>Council Chamber | <b>19</b><br>13:30 – 15:00<br><b>Licensing Committee Training</b><br>(Licensing & Legal Officers)<br>Committee Room 2/3 |
| 22<br>09:00–17:00<br>Development Control<br>Committee Training<br>(Development Control Officers)<br>Innovation Centre  | 23<br>10:00<br>Licensing Committee<br>Committee Room 2/3  | 24  | 25<br>14:00<br>Development Control<br>Committee<br>Council Chamber  | 26  |
| 29   | 30  | 31  |   |   |
| Spring Bank Holiday  | 14:30<br>Cabinet  | 11:00 – 13:00<br>Waste Workshop<br>Council Chamber<br>15:00   |   |   |
|  | Committee Room 1/2/3  | Council<br>Council Chamber  |   |   |

## **JUNE 2017**

| Monday  | Tuesday  | Wednesday  | Thursday   | Friday   |
|---|--|--|--|--|
|   |  |  | 1  | 2<br>10:00<br>Licensing Sub-Committee (A)<br>Committee Room 2/3  |
| 5   | 6  | 7  | 8<br>14:00 – 17:00<br>Appeals Panel Training<br>(HR & Legal Officers)<br>Council Chamber | 9  |
| <b>12</b><br>10:00-12:00<br><b>Licensing Committee Training</b><br>Council Chamber<br>14:00-16:00<br><b>Corporate Parenting Training</b><br>(Social Services officers)<br>Council Chamber         | 13   | 14<br>09:00- 13:00<br>Development Control<br>Committee Training<br>Council Chamber<br>14:00-16:00<br>Rights of Way Sub-Committee<br>Training<br>(ROW & Legal Officers)<br>Committee Room 2/3 | 15   | 16   |
| <b>19</b><br>10:00-12:00<br><b>Corporate Parenting Training</b><br>(Social Services officers)<br>Council Chamber  | 20<br>10:00<br>Licensing Committee<br>Committee Room 2/3 | 21   | 22<br>14:00<br>Standards Committee<br>Committee Room 2/3                                 | 23   |
| 26<br>14:00-15:30<br>Treasury Management<br>Training<br>(Audit & Finance Officers)<br>Council Chamber<br>15:30-17:00<br>Audit Committee Training<br>(Audit & Finance Officers)<br>Council Chamber | 27<br>14:30<br>Cabinet<br>Committee Room 1/2/3           | 28<br>14:00 – 15:00<br>Policing in the County<br>Borough<br>(Council Chamber)<br>15:00<br>Council<br>Council Chamber   | 29<br>14:00<br>Audit Committee<br>Committee Room 2/3                                     | 30<br>10:00<br>Licensing Sub-Committee (B)<br>Committee Room 2/3<br>14:00<br>Coychurch Crematorium Joint<br>Committee<br>Council Chamber |

## JULY 2017

| Monday  | Tuesday   | Wednesday  | Thursday  | Friday                                     |
|---|---|--|---|--|
| 3   | 4<br>14:00 – 15:30<br>Education and Family Support<br>Service Briefing<br>Council Chamber<br>15:30<br>Scrutiny Subject Committee 1<br>Council Chamber | 5  | 6<br>12:45-13:30<br>Active Travel Plans (DC<br>Committee)<br>Council Chamber<br>14:00<br>Development Control<br>Committee<br>Council Chamber          | 7  |
| 10 16:00<br>Town & Community Council<br>Forum<br>Council Chamber  | 11  | <b>12</b><br>14:00 – 16:00<br><b>Corporate Service Briefing</b><br>Council Chamber | 13 10:00<br>Cabinet Committee –<br>Equalities<br>Committee Room 2/3<br>14:00<br>Democratic Services<br>Committee<br>Committee Room 2/3                | 14   |
| 17<br>14:00 – 15:30<br>Communities Service Briefing<br>Council Chamber  | 18<br>10:00<br>Licensing Committee<br>Committee Room 2/3  | 19   | 20<br>14:00 – 15:30<br>Social Services & Wellbeing<br>Service Briefing<br>Council Chamber<br>15:30<br>Scrutiny Subject Committee 2<br>Council Chamber | 21   |
| 24<br>10:00-12:00<br>Scrutiny Chairs Training<br>Committee Room 1<br>14:00-16:00  | 25<br>11:00-12:00<br>Rota Visiting Training<br>Council Chamber<br>14:30   | 26<br>15:00<br>Council   | 27<br>15:30<br>Scrutiny Subject Committee 3<br>Council Chamber  | 28<br>10:00<br>Licensing Sub-Committee (A) |
| Committee Chairs Training<br>Committee Room 2/3<br>31<br>12:30-13:30<br>Rota Visiting Training<br>Council Chamber<br>14:00<br>Corporate Overview<br>&Scrutiny Committee<br>Committee Room 2/3 | Cabinet<br>Committee Room 1/2/3   | Council Chamber  |   | Committee Room 2/3                         |

## AUGUST 2017

| Monday | Tuesday | Wednesday | Thursday   | Friday  |
|--------|---------|-----------|--|---|
|        | 1       | 2         | 3  | 4   |
| 7      | 8       | 9         | 10   | 11  |
| 14     | 15      | 16        | 17<br>14:00<br>Development Control<br>Committee<br>Council Chamber | 18  |
| 21     | 22      | 23        | 24   | 25<br>10:00<br>Licensing Sub-Committee<br>(B)<br>Committee Room 2/3 |
| 28     | 29      | 30        | 31   |   |

#### SEPTEMBER 2017

| Monday  | Tuesday   | Wednesday  | Thursday   | Friday  |
|---|---|--|--|---|
|   |   |  |  | 1   |
| 4   | 5<br>14:30<br>Cabinet<br>Committee Room 1/2/3             | 6<br>15:00<br>Council<br>Council Chamber                                 | 7  | 8   |
| 11<br>14:00 – 16:00<br>Scrutiny Questioning Skills<br>Committee Rooms 1/2/3 | 12<br>14:00<br>Overview & Scrutiny Subject<br>Committee 2 | 13<br>14:00<br>Overview & Scrutiny Subject<br>Committee 3                | 14<br>14:00<br>Overview & Scrutiny Subject<br>Committee 1  | 15<br>14:00<br>Coychurch Crematorium<br>Joint Committee<br>Committee Rooms 2/3  |
| 18  | 19<br>14:00-16:00<br>Safeguarding<br>Committee Rooms 2/3  | 20<br>14:00<br>Standards Committee<br>Committee Room 2/3                 | 21<br>14:00 – 16:00<br>Scrutiny Questioning Skills<br>Committee Rooms 2/3  | 22<br>09:30-17:00<br>Visit By Independent<br>Remuneration Panel for<br>Wales<br>Committee Rooms 1/2/3<br>10:00<br>Licensing Sub-Committee<br>(A)<br>Council Chamber |
| 25<br>15:00-17:00<br>Safeguarding<br>Committee Rooms 2/3                    | 26<br>10:00<br>Licensing Committee<br>Committee Room 2/3  | 27<br>14:00 – 16:00<br>Dementia Awareness<br>Training<br>Council Chamber | 28<br>10:00<br>Audit Committee<br>Committee Room 2/3<br>14:00<br>Development Control<br>Committee<br>Council Chamber | 29  |

#### OCTOBER 2017

| Monday                                  | Tuesday                                       | Wednesday                                  | Thursday  | Friday                                 |
|---|---|--|---|--|
| 2                                       | 3<br>14:30                                    | 4 15:00                                    | 5<br>14:00<br>Corporate Overview                  | 6                                      |
|   | Cabinet                                       | Council                                    | &Scrutiny Committee<br>Committee Room 2/3         |  |
|   | Committee Room 1/2/3                          | Council Chamber                            |   |  |
| 9                                       | 10<br><b>14:00</b>                            | 11   | 12  | 13                                     |
|   | Overview & Scrutiny Subject<br>Committee<br>2 |  |   |  |
| 16<br>16:00<br>Town & Community Council | 17  | 18<br>14:00<br>Corporate Parenting Cabinet | 19  | 20<br>10:00<br>Licensing Sub-Committee |
| Forum<br>Council Chamber                |   | Committee<br>Committee Rooms 2/3           |   | (B)<br>Committee Rooms 2/3             |
| 23                                      | 24 10:00                                      | 25<br><b>14:00</b>                         | 26<br>14:00 – 16:00                               | 27                                     |
|   | Licensing Committee<br>Committee Room 2/3     | Overview & Scrutiny Subject<br>Committee   | Dementia Awareness<br>Training<br>Council Chamber |  |
|   | 14:30<br>Cabinet<br>Committee Room 1/2/3      | 3  |   |  |
| 30                                      | 31  |  |   |  |
|   |   |  |   |  |
|   |   |  |   |  |

#### **NOVEMBER 2017**

| Monday  | Tuesday  | Wednesday  | Thursday   | Friday   |
|---|--|--|--|--|
|   |  | 1<br>15:00<br>Council<br>Council Chamber                 | 2  | 3  |
| 6<br>14:00<br>Overview & Scrutiny Subject<br>Committee<br>1 | 7  | 8  | 9<br>14:00<br>Development Control<br>Committee<br>Council Chamber      | 10<br>Timings To be confirmed<br>WLGA Regional Training<br>Swansea   |
| 13  | 14   | 15<br>14:00<br>Corporate Overview<br>&Scrutiny Committee | 16<br>10:00<br>Audit Committee<br>Committee Room 2/3                   | 17<br>Timings To be confirmed<br>WLGA Regional Training<br>Cardiff<br>10:00<br>Licensing Sub-Committee<br>(A)<br>Committee Rooms 2/3 |
| 20  | 21<br>10:00<br>Licensing Committee<br>Committee Room 2/3 | 22   | 23<br>10:00<br>Cabinet Committee –<br>Equalities<br>Committee Room 2/3 | 24   |
| 27  | 28<br>14:30<br>Cabinet<br>Committee Room 1/2/3           | 29<br>15:00<br>Council<br>Council Chamber                | 30<br>14:00<br>Standards Committee<br>Committee Room 2/3               |  |

#### **DECEMBER 2017**

| Monday  | Tuesday  | Wednesday   | Thursday   | Friday  |
|---|--|---|--|---|
|   |  |   |  | 1   |
| 4<br>14:00<br>Corporate Overview<br>&Scrutiny Committee | 5<br>14:00<br>Overview & Scrutiny Subject<br>Committee<br>2  | 6<br>14:00<br>Overview & Scrutiny Subject<br>Committee<br>1 | 7  | 8   |
| 11  | 12   | 13  | 14<br>14:00<br>Overview & Scrutiny Subject<br>Committee<br>3       | 15<br>10:00<br>Licensing Sub-Committee (B)<br>Committee Rooms 2/3 |
| 18  | 19<br>10:00<br>Licensing Committee<br>Committee Room 2/3<br>14:30<br>Cabinet<br>Committee Room 1/2/3 | 20<br>15:00<br>Council<br>Council Chamber                   | 21<br>14:00<br>Development Control<br>Committee<br>Council Chamber | 22  |
| 25  | 26   | 27  | 28   | 29  |